

DBS Update Service Fact Sheet

The Disclosure & Barring Service (DBS) **Update Service** lets applicants keep their **DBS Certificates** up to date & allows employers to check a certificate online

Applicants

You can [register online](#) when you apply for a DBS certificate, or within 14 days of getting one (you'll need the certificate reference number)

Registration is renewed annually, costs £13 per year, for employed staff & is free for Volunteers

When you join, you'll get an online account that lets you:

- **take your certificate from one job to the next**
- **give employers permission to check your certificate online, and see who has checked it**
- **add or remove a certificate**

See [detailed guidance for applicants](#)

Employers and other Organisations

Can [check someone's DBS certificate status online](#) and get a result straight away.

There's no registration process or fee for employers to check a certificate online, but employers:

- **must be [legally entitled](#) to carry out a check**
- **have the worker's permission**

See [detailed guidance for employers](#)

The Update Service is only accessible to the applicant or employer
Amber Valley CVS, as an Umbrella Body, can not access this service on your behalf